



Greetings,

This year's AQUARIUM & ZOO FACILITIES ASSOCIATION (AZFA azfa.org) 25th Annual Conference is being hosted by the Smithsonian National Zoo & Conservation Biology Institute in Washington D.C., October 7-10, 2018. We Network – We Build – We Protect is more than a motto; it is our core mission and formula for success at our conferences and throughout our industry.

AZFA members work from the drawing concept board to the last coat of paint and beyond to build and operate the best zoo and aquarium habitats for animals, as well as the finest guest experiences. Our mission focuses on world-class animal care with unique visiting experiences, while promoting and maintaining sustainable practices.

Our 350 plus members representing over 75 facilities nationally and internationally are architects, engineers, management personnel, tradesmen, animal keepers, grounds and housekeeping staff, and more. Although their professional paths may differ, our members all have a love of sharing their expertise and learning from one another. The goal of AZFA is to build knowledge, grow our collective network, and push one another to build and maintain the best habitats in the world.

The AZFA annual conferences are our opportunity for members from zoos, aquariums and industry vendors to come together to share ideas, experience, products, services, all networking together to discuss ways to work smarter and achieve effective results.

Commercial participation with our conferences is essential for the success and the promotion of the industry and our Association. In addition to your Commercial Registration we are asking for a monetary donation to our Non-Profit by sponsoring various conference events (*please see attachment*).

I would like to thank you for your support the success of our conference and the organization.

Please contact me if I may answer any of your questions.

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AZFA's 25th Annual Conference Host
Smithsonian National Zoo & Conservation Biology Institute

WE NETWORK – WE BUILD – WE PROTECT

AZFA's 25th ANNUAL CONFERENCE – COMMERCIAL REGISTRATION

Conference Location: The Westin Arlington Gateway - 801 N Glebe Road, Arlington VA 2220
Conference Dates: Sunday October 7th thru Wednesday October 10, 2018



Sunday October 7 th	Setup Booth	9:00 AM to 2:00 PM
Monday October 8 th	Booths Open	7:30 AM to 4:00 PM
Monday October 8 th	Vender Reception	4:30 PM to 6:30 PM
	Booths Open	7:30 AM to 4:00 PM
Tuesday October 9 th	Vendor Pack up	3:00 PM to 4:00 PM



FULL EXHIBITOR to ALL CONFERENCE EVENTS

3 Lunches – 1 Reception – 2 Dinners (Ice Breaker Event & Banquet) – METRO CARD plus:

- Exhibition Area Table – 1 Table and 1 Full Conference Registration \$1175
- Additional Exhibitors in Attendance - 1 Full Conference Registration \$515

LIMITED EXHIBITOR to CONFERENCE EVENTS - 2 Lunches – 1 Reception plus:

- Exhibition Area Table – 1 Table and 1 Limited Conference Registration \$800
- Additional Exhibitors in Attendance - 1 Limited Conference Registration \$250

FULL - COMMERCIAL MEMBER ATTENDING CONF. - Includes Museum & Ice Breaker Dinner w/Trans, 3 Lunches, Metro Card for Zoo Day and Closing Dinner Rec. \$515

LIMITED - COMMERCIAL MEMBER ATTENDING CONF 2 Lunches – 1 Reception \$400

SOCIAL GUEST #1 - Limited to only the Ice Breaker Event - Trans, Museum & Dinner \$100

SOCIAL GUEST #2 – Limited to only the Monday Reception, Zoo Day, Metro Card & Closing Banquet \$100

PRE-CONFERENCE TEAM BUILDING EVENT - Transportation, Lunch & Top Golf \$95
(not included in any other Conference Fees)

All attendees must be an active Commercial Members of AZFA (except Social Guests)

Westin Arlington Gateway Nightly Rate \$189.00 + Taxes [Hyperlink Aquarium & Zoo Facilities Association](#)

REGISTRATION FORM

AMOUNT ENCLOSED \$ _____

COMPANY: _____

CONTACT: _____

EMAIL ADDRESS: _____ PHONE: _____

ADDRESS: _____

CITY, STATE, ZIP _____

What products/services will you exhibit? (Required) _____

Name of Attendee: _____ Additional Staff: 1. _____ 2. _____

Number of people in your party requesting vegetarian meals: _____

Will you bring/offer a silent auction item? Yes _____ No _____

Is this your first AZFA conference? Yes _____ No _____

IT IS REQUESTED YOU:

- ✓ ASAP - EMAIL CONFIRMATION TO 2018.AZFA.Conference@gmail.com
- ✓ SEND - YOUR REGISTRATION FEE BY JUNE 01, 2018 TO HOLD RESERVATION
- ✓ MAKE CHECKS PAYABLE TO: AQUARIUM & ZOO FACILITIES ASSOCIATION INC
- ✓ MAIL CHECKS TO: National Zoological Park & Conservation Biology Institute
S/A Marc Muller, OPDC Resident Engineer
MRC 5517 NZP General Services Building
Washington, DC 20013-7012

WE PROTECT ALL-NATURAL RESOURCES